

# **VILLAGE AT TINKER CREEK HOMEOWNERS ASSOCIATION**

**c/o Hall Associates Inc. Association Management Division**

**PO Box 20468 Roanoke, VA 24018**

[www.vatcreekhoa.com](http://www.vatcreekhoa.com)

## **ARCHITECTURAL REVIEW COMMITTEE (ARC)**

### ***ARCHITECTURAL REQUEST PROCESS-EXTERIOR***

The Architectural Review Committee (ARC) of the Village at Tinker Creek Homeowners Association is dedicated to preserving and enhancing the aesthetic appeal, property values, and overall quality of the community. Our mission is to ensure that all architectural modifications and new constructions within the community adhere to established guidelines and standards that reflect the harmonious and cohesive vision of our neighborhood.

The ARC follows a structured review process to ensure all submissions are evaluated with fairness, consistency, and transparency. The process includes:

- **Submission:** Homeowners submit detailed plans, designs, and materials for proposed projects of the exterior of the home.
- **Review:** The committee reviews submissions for compliance with the guidelines and their potential impact on the community's aesthetics.
- **Inspection:** ARC members may conduct inspections to ensure compliance of submitted form
- **Feedback:** The ARC provides feedback, requests a copy of Roanoke County permits if applicable, requests revisions if necessary, and works with the homeowner to achieve approval.
- **Approval:** Once a project meets all guidelines and standards, the ARC submits approval to the Board of Directors (BOD)
  - The BOD approves or denies the submission and notifies the homeowner of their decision.
- **Denial of Architectural Review:** A homeowner may appeal a decision by submitting a written appeal within 30 days, using the *ARC Record of Appeal*, found on the website: [www.vatcreekhoa.com](http://www.vatcreekhoa.com)

On receipt of the completed *Architectural Review Committee Request* form, the ARC Committee requests a thirty (30) day decision-making period from the date of receipt to ensure compliance and to make the recommendation on the homeowner's behalf to the Board of Directors (BOD), who makes the final decision.

**Forms can be found at [www.vatcreekhoa.com](http://www.vatcreekhoa.com)**

Submit completed ARC forms to:

Gerri R. Wade, ARC Chairperson

[gerrivadc@gmail.com](mailto:gerrivadc@gmail.com)